## Nursing Administration Conferences and Clinical 4<sup>th</sup> year: 1<sup>st</sup> term/ 1<sup>st</sup> round (2020–2021)

Date	Topics	Hours	Lecturer Name	Day responsible person
24 /10 /2020 On line	<ul> <li>Unit Assessment</li> <li>Kardex (educational case study (1)</li> </ul>	30 min 2 hrs	Mr. Ahmed Ragab Mr. Ahmed Ragab ( Maha Nasr)	Mrs. Samya Mahmoud
28 / 10 / 2020 In faculty	<ul><li> Quiz Unit Assessment</li><li> Case study (check educational (1)</li></ul>	9 - 9:30 AM 9:30 – 1 pm	All staff	
29 / 10 / 2020 On line	Discussion about clinical issues	9 AM – 1 pm	All staff	
31/10 /2020 On line	<ul> <li>Shift Report</li> <li>Methods of organizing patient care assignment (educational case study (2)</li> </ul>	3 hrs 3 hrs	Mrs. Maha Nasr Mrs. Nahed Hamed	Mrs. Samya Mahmoud
4 /11 / 2020 In faculty	<ul><li>Case study (check educational (2)</li><li>case study 3 (evaluated)</li></ul>	9 AM – 1 pm	All staff	
5 / 11 / 2020 On line	<ul><li>Discussion about clinical issues</li><li>Check Evaluated case study (3)</li></ul>	9 AM – 1 pm	All staff	
7/11 /2020 On line	<ul><li>Records and reports (search on line)</li><li>Time schedule (case study)</li></ul>	1hr 1 hrs	Mrs. Maha Nasr Mrs. Eman Ismail (Maha Sobhy	Mrs. Eman Ismail
11 / 11 2020 In faculty	<ul> <li>case study 4 (evaluated)</li> <li>Evaluation of Records and reports search</li> <li>Evaluation of Time schedule (case study)</li> </ul>	9 AM – 1 pm	All staff	
12 / 11 / 2020 On line	Discussion about clinical issues	9 AM – 1 pm		
	Patient classification (Application)	2 hr	Mrs. Samya Mahmoud	Mrs. Samya Mahmoud

14/11/2020 On line	<ul> <li>Staff performance appraisal (on line search)</li> </ul>	1hr	Mrs. Samya Roshdy	
18 / 11 / 2020 In faculty	<ul> <li>case study 5 (evaluated)</li> <li>Evaluation patient classification (Application)</li> <li>Evaluation staff performance appraisal (on line search)</li> </ul>	9 AM – 1 pm	All staff	
19 / 11 / 2020 On line	Discussion about clinical issues	9 AM – 1 pm	All staff	
21/11 /2020 On line	<ul><li>Quality of patient care (Application)</li><li>Management of unit materials (Quiz)</li></ul>	1 hr 1 hr	Mrs. Nahed Hamed Mrs. Samla Roshdy	Mrs. Eman Ismail
25 / 11 /2020 In faculty	<ul><li>Clinical round exam</li><li>Quiz Management of unit materials</li><li>Receive student portfolio</li></ul>	9 - 10 AM 10:30 – 11AM 11AM- 1 PM	All staff	
26 / 11 / 2020 On line	Discussion about clinical issues		All staff	